

# Ceres Highland Games

## Saturday, 29 June 2024



Company No: SC361065.  
Registered Charity No: SC042893

### APPLICATION FOR TRADING PITCH with TERMS & CONDITIONS

Deadline for applications: 31 May 2024

Applicant full name	
Trading name	
Type of product(s) on sale	
Address	
Postcode	
Email address	
Contact telephone numbers	

- I hereby apply for the trading pitch indicated below at Ceres Highland Games 2024.
- I have read and agree with the terms and conditions for this event and am aware that they may be changed or altered at any time by the Ceres Highland Games or their representatives if unforeseen circumstances occur.

Signature		Date	
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#### Pitch Requirements:

Please complete all boxes		Tick below
Pitch size required (Please tick as appropriate)	Up to 3m width pitches = £50.00 (*£45)	
	3m – 5m width pitches = £75.00 (*£70)	
	Pitches larger than 5m – price on application	
* Prices for traders based within 3 miles of Ceres	Food traders – price on application	
Number of personnel on stall		
Please be aware that the documents noted below are mandatory and should be attached to your pitch application - It won't be considered without them.		
Risk assessment (Sample risk assessments can be provided upon request)		
Proof of public liability insurance		
Copy of any relevant traders' licence that covers the Fife area		

Any questions and completed application forms should be sent by email to [eventcoord@ceresgames.co.uk](mailto:eventcoord@ceresgames.co.uk)

# Ceres Highland Games Terms and Conditions for Stall Holders

The following terms and conditions, and all other directions given by Ceres Highland Games officials, must be adhered to:

## Applications

1. Applications for a trader's pitch at the Ceres Highland Games can only be made on the appropriate application form.
2. Once received, application and supporting documentation will be reviewed, and if successful our invoice for payment will be sent.
  - o Pitches are not guaranteed until payment has been received and confirmed by us.
  - o Our preferred method of payment is by bank transfer. Our account details are included on our invoice
3. Ceres Highland Games reserve the right to allocate stalls as they wish.

## Pitches

1. Full instructions in relation to set up and clear down will be sent to approved traders the week before the event
2. The roads around the Games arena will be closed from 8.30am, reopening at 6pm.
  - o Due to space limitations, no vehicles can be parked next to stalls and all vehicles must be unloaded and parked in the designated car park by 8.30am.
  - o Stalls can only be broken down after the Games have finished or when asked to by a Ceres Highland Games official.
3. All stalls will be erected on the road. Traders are responsible for bringing their own gazebo, weights and other equipment. The Games Committee have a limited number of gazebos available for traders – these must be reserved in advance of the event on a first come, first served basis. Throughout the event traders will be considered responsible for any borrowed equipment on their pitch
  - o All stalls must comply with the dimensions applied for and agreed.
4. Any damage caused to third party property by a trader's equipment is the responsibility of that trader.
5. All stallholders are required, by law, to hold valid and up-to-date public liability Insurance against injury or damage to any party. The Games insurers will not cover ANY stallholder's responsibility.
  - o In addition, it's recommended that stallholders have adequate insurance cover for their stalls and goods. Any goods unattended on stalls before, during, or after the Games are left at the owner's risk.
  - o The Ceres Highland Games can take no responsibility for damage to or loss of stall-holder's property while at or in transit to/from the Games site.
6. Alcohol cannot be sold from any stalls without prior agreement from Ceres Highland Games and appropriate licences in place.
7. There is no electricity or water supply on site. Stallholders may only use generators at the discretion of the Ceres Highland Games and should seek prior approval.
8. Stallholders must ensure that retail units and the equipment they use and/or license complies with all relevant health and safety, and environmental health regulations. Ceres Highland Games reserves the right to exclude any item or person from the event where it is felt that they do not meet the current statutory requirements.
9. All Stallholders are responsible for the collection and disposal of rubbish from their stall.
10. Each stallholder will be issued with one car parking permit on the day.
11. The Games Committee will apply for a Market Operators licence from Fife Council. However, traders are expected to meet any licenced trader requirements and must provide the Ceres Highland Games with a copy of any licences and/or relevant supporting documentation including that for food stalls and, where appropriate, alcohol on and off sales.
  - o There is no electricity supply on site; stallholders may only use generators at the discretion of the Ceres Highland Games and should seek prior approval.
  - o Stallholders must respect resident's rights with regard to access, privacy, noise, litter, pollution, etc.
12. No charitable collections, other than those for the Ceres Highland Games, will be permitted at the event.

## Refunds

1. Should a trader need to withdraw from the event they should inform the Ceres Highland Games as soon as possible by emailing [eventcoord@ceresfames.co.uk](mailto:eventcoord@ceresfames.co.uk). Refunds will be issued on the following basis:

More than eight weeks before the event (or upon cancellation of the Games)	Full refund
Between eight and four weeks before the event	50% refund
Less than four weeks before the event	No refund